



CHICAGO DEPARTMENT OF Business Affairs and Consumer Protection
SPECIAL EVENT PERMIT APPLICATION

SPECIAL EVENT FOOD TRUCK SINGLE EVENT LICENSE APPLICATION

PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

THIS FORM MUST BE SUBMITTED 20 CALENDAR DAYS PRIOR TO THE EVENT

FEE: \$ 75.00 PER VENDOR. MAKE CHECKS PAYABLE TO THE CITY OF CHICAGO.

Please type or print clearly. Application will be returned if not completed in its entirety.

Name of Event _____

Address of Event _____

Date(s) of Event _____

Hours of Event _____

Name of Sponsoring Event/Coordinator _____

Phone Number _____

Name of Mobile Food Vendor _____

Contact _____

Department of Business Affairs & Consumer Protection Account Number _____

Phone Number _____

If you do not know your account number, please phone (312) 74-GOBIZ. If you do not have a City of Chicago Department of Business Affairs & Consumer Protection account

Address _____

City _____

Zip Code _____

Mobile Food License # _____

License Expiration Date _____

I acknowledge that I am only preparing/dispensing food directly from a City of Chicago licensed Mobile Food vehicle (no outside booth/tent) in compliance with all license requirements NO YES

I acknowledge that I am only selling items from our City of Chicago Department of Health pre-approved menu? NO YES

SIGNATURE (*Must be signed by an owner or officer) _____ Date: _____

Print Name: _____ Title: _____